

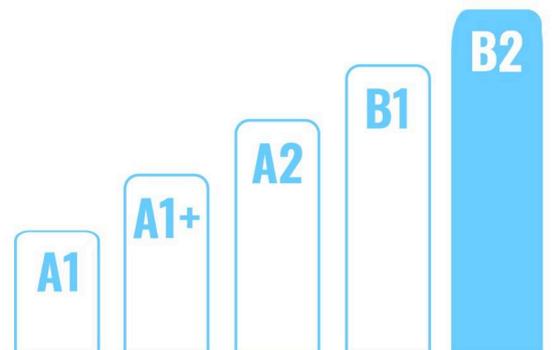


SO BUSY  
TODAY...

# Business English

# B2

Upper-Intermediate





# B2 Upper-Intermediate

## *Business English Course Outline*

### **UNIT 1**

#### ***New Roles***

Lesson 1 - The New Role.

Lesson 2 - The STAR Method.

Lesson 3 - What Would You Have Done?

Lesson 4 - How Different Things Would Be If ...

Lesson 5 - Let's Practice!

### **UNIT 2**

#### ***Describing Data***

Lesson 6 - Graphs and Graphics.

Lesson 7 - Describing Charts.

Lesson 8 - Reporting Questions.

Lesson 9 - Looking Into Phrasal Verbs.

Lesson 10 - Let's Practice!

### **UNIT 3**

#### ***Talking Business***

Lesson 11 - Closing Deals And Making Profits.

Lesson 12 - Idioms In Business.

Lesson 13 - Speaking Hypothetically.

Lesson 14 - Contrasting Uses Of "Wish".

Lesson 15 - Let's Practice!



# B2 Upper-Intermediate

## *Business English Course Outline*

### **UNIT 4**

#### ***Hard Times***

- Lesson 16 - Money Talks.
- Lesson 17 - That Adds Up.
- Lesson 18 - Telling Stories.
- Lesson 19 - Action And Non-Action Verbs.
- Lesson 20 - Let's Practice!

### **UNIT 5**

#### ***Planning Ahead***

- Lesson 21 - Phrasal Verbs For Business.
- Lesson 22 - Coming Up With A Plan.
- Lesson 23 - What Will We Be Doing?
- Lesson 24 - Sarah's Project Timeline.
- Lesson 25 - Let's Practice!

### **UNIT 6**

#### ***Risk Management***

- Lesson 26 - Risky Business.
- Lesson 27 - Cyber Threats And Silent Letters.
- Lesson 28 - Safety First!
- Lesson 29 - Effects Or Affects? - Easily Confused Words.
- Lesson 30 - Let's Practice!



# B2 Upper-Intermediate

## *Business English Course Outline*

### **UNIT 7**

#### ***Delegation***

Lesson 31 - Jargon.

Lesson 32 - Have You heard?

Lesson 33 - Have Something Done.

Lesson 34 - Delegate: Get Someone Else To Do It!

Lesson 35 - Let's Practice!

### **UNIT 8**

#### ***Working Abroad***

Lesson 36 - The Foreign Office.

Lesson 37 - I Gotta Go!

Lesson 38 - It Will Be Done.

Lesson 39 - It Is Believed...

Lesson 40 - Let's Practice!