

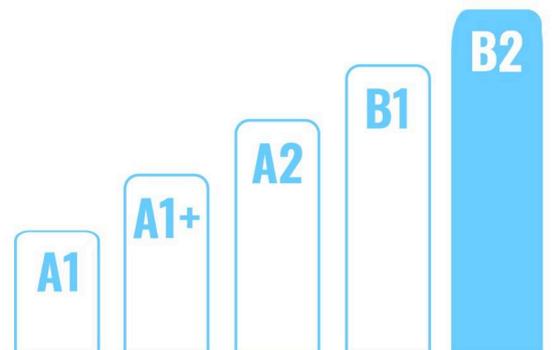


SO BUSY  
TODAY...

# Business English

# B2

Upper-Intermediate





# B2 Upper-Intermediate

## *Business English Course Outline*

### **UNIT 5**

#### ***Planning Ahead***

Lesson 21 - Phrasal Verbs for Business.

Lesson 22 - Coming Up With A Plan.

Lesson 23 - What Will We Be Doing?

Lesson 24 - Sarah's Project Timeline.

Lesson 25 - Let's Practice!

### **UNIT 6**

#### ***Risk Management***

Lesson 26 - Risky Business.

Lesson 27 - Cyber Threats And Silent Letters.

Lesson 28 - Safety First!

Lesson 29 - Effects Or Affects? - Easily Confused Words.

Lesson 30 - Let's Practice!

### **UNIT 7**

#### ***Delegation***

Lesson 31 - Jargon.

Lesson 32 - Have You heard?

Lesson 33 - Have Something Done.

Lesson 34 - Delegate: Get Someone Else To Do It!

Lesson 35 - Let's Practice!



# B2 Upper-Intermediate

## *Business English Course Outline*

### **UNIT 8**

#### ***Working Abroad***

Lesson 36 - The Foreign Office.

Lesson 37 - I Gotta Go!

Lesson 38 - It Will Be Done.

Lesson 39 - It Is Believed...

Lesson 40 - Let's Practice!